

**Town of Oshkosh**  
**Annual Meeting – Approval Pending**  
**April 13, 2010 - 7:00 p.m. – Town Hall**

PRESENT: Chairman Gerald Frey, Supervisor Carol Kaufmann, Supervisor Jim Erdman, Clerk Jeannette Merten, and audience of 4.

Chairman Frey called meeting to order at 7:03 p.m. Introductions were made of the Town of Oshkosh Board.

**MOTION BY CAROL KAUFMANN, SECONDED BY SHARON KAROW, TO  
APPROVE THE ANNUAL MEETING MINUTES DATED APRIL 14, 2009 AS  
WRITTEN. MOTION WAS CARRIED BY UNANIMOUS VOICE VOTE.**

**BUILDING INSPECTOR REPORT by Dave Frank**

Dave Frank was not in attendance.

Frank does hold regular office hours every Monday evening from 6 p.m. to 7 p.m. at the town hall or special appointment can be arranged by calling him.

**CLERK REPORT by Jeannette Merten**

Merten provided and discussed the contents of the Annual Financial booklet that includes all of 2009 revenues and expenses. The town website at [www.tn.oshkosh.wi.gov](http://www.tn.oshkosh.wi.gov) is our central communication point to find out information regarding the town.

Open Book has not been schedule yet. It is anticipated that open book and board of review will be sometime in August or September. A notice by the assessor will be mailed.

Merten would like to acknowledge Brian Vandenberg, serving as deputy clerk, for the period of the Spring Election in Merten's absence. He did a terrific job stepping into what can be a load full of information to handle during an Election. There were no major hiccups and everything went smooth.

**TREASURER REPORT by Maribeth Gabert**

Gabert was absent.

**SUPERVISOR REPORT by Carol Kaufmann and Jim Erdman**

Carol Kaufmann reported that the town receives approximately \$14,000/year in recycling grant monies. She submits an application every October and also an end of the year report.

Jim Erdman reported that they are planning to install an office in the recycling building for Gold Cross who is now permanently stationed at the town hall location. The town has been working with Chuck Nahn regarding the mandatory MS4 permitting requirements by the EPA that allows the town discharge water to the lake. By 2013, all must meet the 40% requirement and in our reporting our town came in at 43%, which is

above and beyond what is required. The town needs to provide public education as well as in posters and articles to remain in compliance. The town did receive grant monies to help in establishing our stormwater plan.

Due to the Hwy 41 project, Hwy 76 & 41 on and off ramps are closed and should reopen around June 30<sup>th</sup>.

The town received notice that there is federal funding to improve the train crossing at Sherman, \$108,000. This will help in the process working on silencing the train whistle.

Garbage contract was signed for 5-years and the board negotiated the base price at \$3.00/per gallon.

The Grundy Quarry conditional use permit is up for an extension. Erdman said he was pushing for a closure date.

It is a reassessment year this year and the State equalized formula that is currently being used does not benefit our town.

There is funding to extend Fernau Ave. to Jackson Street and are working with East Central and the City of Oshkosh on that project.

Erdman also covered an update on topics such as shoreline zoning, County wide assessing, other legislative issues such as extraterritorial zoning and County zoning.

#### **CHAIRMAN REPORT by Jerry Frey**

Frey reported that Road Review will be held Monday, April 19<sup>th</sup>. This is when the board views all the roads in the town and assesses their condition.

He would like to work out some kind of agreement by this summer regarding the Bristol Square development project near the Jackson Heights.

The quarry conditional use permit extension will be important to work out a solution that will satisfy the residents in the area.

The town has been looking into establishing a quiet zone from train whistles and moving ahead with steps that are required.

On a regular basis, he receives complaints from people about their neighbors and does his best to iron out what can be done.

Frey also announced that he does not intend on running for re-election next year. He is making it public, so that if there are others that have considered running, he would be glad to talk it over with them.

- Approve renewal appointments of Town of Oshkosh Planning and Zoning Commissioners of Sharon Karow and Tom Gabert.

**MOTION BY ERDMAN, GRUNDY SECONDED, TO APPROVE RENEWAL APPOINTMENTS OF SHARON KAROW AND TOM GABERT TO THE PLANNING AND ZONING COMMISSION EXPIRING AT THE ANNUAL MEETING OF 2013 (3-YEAR TERM). MOTION WAS CARRIED BY UNANIMOUS VOTE.**

**VOLUNTEER FIRE DEPARTMENT REPORT by Phillip Grundy**

Phil Grundy reported that there were 42 calls in 2009 down 13 from the prior year.

**Fire Calls:**

- 4 structure fires, 3 were false alarms
- 5 vehicle fires
- 19 vehicle 10-50
- 6 grass fires
- 2 mutual aide
- 1 ice/water rescue
- 2 Asst. 1<sup>st</sup> Responder
- 1 clean up
- 1 W2 Call

Thanked the board for buying the new fire truck and should be in operation soon.

Grundy mentioned that the Winnebago County has an Emergency Telephone Notification program. Once registered, it will send a cellular phone message about impending disasters and emergencies from police and fire agencies of Winnebago County.

They were able to lower their budget in 2010.

**FIRST RESPONDER REPORT by Jason Selwitschka**

Selwitschka mentioned that \$1 has been added to vehicle registration raising \$4.4 million, which will be distributed to first responder groups in keeping up their equipment. The WI EMS lobbied against the law, but the legislature passed the law.

The First Responder department was up 8 calls, compared to the prior year. Selwitschka provided a written report describing the details that is included with these minutes.

They still haven't decided on any GPS system as of yet.

**REPORTS BY OTHER SUB-COMMITTEES, DEPARTMENTS, OR ENTITIES OF THE TOWN.**

Sharon Karow, Town Planning and Zoning Commission,

Karow reported that they are a group of seven (7) town residents that make recommendations to the Town Board on zoning changes, variances, and conditional use permits. For the year of 2009, they had 2 zoning changes and 2 text amendments to the Winnebago County Town/County Zoning Ordinance. One the Town of Oshkosh submitted, and the other Winnebago County submitted. We also had 6 conditional use permits and 5 of these were for the 41 corridor project.

OPEN FOR PUBLIC COMMENT, QUESTIONS, OR MAKE DECISIONS AS DEFINED UNDER THE WI STATUTES.

Phil Grundy mentioned that the Snell overpass was built too low. Recently, there has been placed a sign warning traffic that is it a 15'2" clearance. He learned that a trucker hit the top of the bridge causing them to look into it. It was not the contractor's fault, but the State's engineered plans that were at fault. Eventually, the State will put a gradual dip in the road, down a foot, to make the clearance larger.

Set next year Annual Meeting date, April 12, 2011.

**MOTION MADE BY CAROL KAUFMANN, STEVE KAROW SECONDED, TO SET YEAR 2010 ANNUAL MEETING TO TUESDAY, APRIL 13, 2010 AT 7:00 P.M. AT THE TOWN HALL. MOTION CARRIED UNANIMOUSLY.**

**MOTION MADE BY JIM ERDMAN, SECONDED BY SHARON KAROW, TO ADJOURN. MOTION CARRIED.**

Meeting adjourned at 8:58 p.m.

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Jeannette Merten, Town Clerk  
Town of Oshkosh